

**Statewide Interoperability Executive Committee (SIEC)**  
**Summary of Minutes - Regular Public Meeting**  
**Tuesday, March 13, 2012 - 10:00 AM – 12:00 PM**

**SIEC Members Present**

- Mark Venuti, Director, Guardian Medical Transport (Co-Chair)
- Paul Wilson, Captain, Pima County Sheriff's Office (Co-Chair)
- Jesse Cooper, Communications IT Project Manager, Phoenix Police Department
- Scott Tillman, Wireless Systems Engineer, Arizona Department of Public Safety
- Pete Weaver, Director, Maricopa County Department of Emergency Management

**Public Safety Interoperable Communications (PSIC) Office Attendees:**

- Lisa Meyerson, Arizona Statewide Interoperability Coordinator & Manager, Public Safety Interoperable Communications (PSIC) Office
- Justin Turner, Deputy Statewide Interoperability Coordinator
- Suesan Nordman, Project Manager
- Michael Britt, Project Manager

**25 interested parties and members of the public were also present either in person or on the web conference.**

**Call to Order**

The meeting was called to order at 10:02 AM by Mark Venuti, Co-Chair. Roll call was taken as noted above, and a quorum was declared present.

**Approval of Meeting Minutes: January 11, 2012 SIEC Public Meeting**

Action Item

Motion: Paul Wilson made a motion to approve the January meeting minutes.

Second: Scott Tillman

The motion was unanimously carried.

**Update on National Public Safety Broadband Network**

Information & Discussion Item

*Presenter: Michael Britt, Project Manager, PSIC Office*

Dr. Michael Britt provided an overview to the committee on the recently signed H.R. 3630 and the National Public Safety Broadband Network (NPSBN). Key Features of the legislation include:

- Allocates the "D-Block" spectrum to Public Safety
- Forms First Responder Network Authority (FirstNet)
  - Responsible for build out and maintenance of a national NPSBN
  - Responsible for working with local jurisdictions to define boundaries, roles and responsibilities
- Authorizes auction of reclaimed radio/TV frequency with funding going toward the NPSBN build-out, related programs and deficit reduction
- Giveback of television band (T-band) frequency currently allocated to some jurisdictions

After reviewing the legislation, Dr. Britt discussed the high-level timeline for implementation, the funding sources in the legislation, the network architecture, and the fees permitted by the legislation to generate revenues for the NPSBN. Dr. Britt also reviewed the option for the State to participate in FirstNet or to build its own portion of the network within the state. The legislation establishes certain timelines and requirements if Arizona decides to develop a State Plan for build out of the network.

### **Presentation of NECP Goal Two Compendium of Findings**

Information and Discussion Item

*Presenter: Justin Turner, Deputy Statewide Interoperability Coordinator, PSIC Office*

Mr. Justin Turner provided the Committee with a summary of Arizona's National Emergency Communications Plan (NECP) Goal Two Results. Mr. Turner provided a brief background on the NECP, the process followed in Arizona, and the metrics used to evaluate Goal Two performance. In 2011, PSIC worked with Arizona's 13 non-UASI counties to assess their ability to demonstrate response-level emergency communications during a routine event. Observed events included participation from 116 State and local public safety agencies and Non-Governmental Organizations (NGOs), 12 Tribal agencies and six Federal agencies. Thirty-two individuals served on one or more observation teams.

Mr. Turner also discussed the release of the *Arizona Compendium of Findings and Recommendations from National Emergency Communications Plan (NECP) Goal 2 Observations*. The *Compendium* seeks to improve understanding of the current state of interoperable communications across Arizona. Mr. Turner then briefed the Committee on each of the fourteen elements observed during the goal two process, and discussed the summary results and high level findings from the observations.

### **AIRS Drive Test Results**

Information & Discussion Item

*Presenters: Michael Britt, Project Manager, PSIC Office*

*Scott Tillman, Wireless Systems Engineer, Arizona Department of Public Safety*

Dr. Michael Britt reviewed the results of the AIRS Radio Frequency Drive Test with the Committee. The Drive test was conducted over 10 days, between Dec 5-16, 2011 and was conducted as a Technical Assistance (TA) offering from the DHS OEC Interoperable Communications Technical Assistance Program (ICTAP). The testing took place along the State's major highways by a team with a specially outfitted vehicle that started in Yuma and traversed the State clockwise. Dr. Britt reviewed the technical details of the test, and provided examples of the various maps and data made available as a result of the test. Overall the findings closely align with the existing computer modeled coverage maps generated by DPS. Mr. Scott Tillman noted that the coverage test did identify an issue with hardware in Pinal County. The issue has since been resolved. PSIC will post the Google earth files for all AIRS Regions and users can select which region/bandwidth will be of interest to them.

### **NIMS-CU Workgroup Update on AZ Regional All-Hazards COML Applications**

Information & Discussion Item

*Jesse Cooper, Communications IT Project Manager, Phoenix Police Department*

Mr. Jesse Cooper presented updates to the Committee on the recent activities of the NIMS-CU Workgroup. The workgroup met on Tuesday, February 28, 2012 for an Arizona Regional All-Hazards Communications Unit Leader (COML) Application Review Meeting.

Four applicants were granted recognition by the Workgroup as Arizona Regional All-Hazards COMLs:

- Alan Jensen, City of Tempe Fire Department
- Jerry Justus, Arizona Division of Emergency Management
- Gary Rose, 161<sup>st</sup> Air Refueling Wing
- Dan Wills, Arizona State Forestry Division

A letter confirming recognition as an Arizona Regional All-Hazards COML was sent to each applicant and copied to their Agency Certifying Official. The individuals were also added to the Arizona Regional All-Hazards COML Resource List, which is posted on the PSIC Website at: <http://www.azpsic.gov/library/compl/>.

### **Update on Communications Unit Training Program**

Information and Discussion Item

*Suesan Nordman, Project Manager, PSIC Office, ASET*

Ms. Suesan Nordman presented updates to the Committee on the status of the Communications Unit Recognition Program. The PSIC Office is planning to offer several All-Hazards COML courses in 2012 utilizing IECGP 2010 funds. Three courses are currently scheduled:

- Cochise County – Sierra Vista, April 2-5, 2012
- Gila County – Globe, April 16-19, 2012
- Coconino County – Flagstaff, April 30 – May 3, 2012

Ms. Nordman also updated the Committee on plans to offer a COML Training Field Day in Maricopa County utilizing IECGP 2010 funds. The purpose of the Training Field Day is to facilitate development of emergency responder skills and capabilities through hands-on training for individuals who have completed the initial COML classroom course. Individuals who have completed a COMT course in Arizona will also be invited to benefit from this training opportunity. The Field Day was originally targeted for spring delivery, but may be postponed to a date later in the year due to procurement delays, as well as weather and wildland fire season.

Finally, Ms. Nordman discussed the All-Hazards COMT course to be held in Maricopa County in April, utilizing SHSGP 2011 training funds. This will be the second COMT course held in Arizona to date. Due to the technical nature of the training, course enrollment is limited to 15 students.

### **PSIC Office – Multiple Project Updates & Plan for Next SIEC Meeting**

*Presenter: Justin Turner, Deputy Statewide Interoperability Coordinator, PSIC Office*

Information Item

Mr. Justin Turner reviewed the status of several projects at the PSIC Office as listed on the PSIC Office *Multiple Project Updates* handout. In particular, Mr. Turner addressed the status of our 2012 Technical Assistance awards, 2012 SCIP revision process, CASM/TICP Updates, and updates to the AIRS system. Mr. Turner also provided an update on the RICO project. Finally, Mr. Turner highlighted several upcoming events, including upcoming COML and COMT trainings, and the upcoming PSCC and SIEC meetings. Mr. Turner requested the Committee read the handout for further details on activities of the PSIC Office.

**Call to the Public**

No comments from the public were received.

**Meeting Adjournment**

Motion: Jesse Cooper motioned to adjourn the meeting.

Second: Pete Weaver

The motion was unanimously carried.

Meeting adjourned at 12:00 AM.

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*Pursuant to A.R.S. 38-341-01(B), minutes of the Statewide Interoperability Executive Committee are recorded by tape recorder. Taped minutes are maintained in the office of the Arizona Strategic Enterprise Technology. Public access and review of SIEC minutes are available by appointment Monday through Friday during normal business hours. Please contact the PSIC office at 364-4498 to arrange for an audio of the tape-recorded proceedings.*